



STATE OF TENNESSEE
BOARD OF PAROLE
404 JAMES ROBERTSON PARKWAY, SUITE 1300
NASHVILLE, TENNESSEE 37243-0850
(615) 741-1150

ANNOUNCEMENT: Statistical Programmer Specialist 2 for the Tennessee Board of Parole - Nashville

The Tennessee Board of Parole is seeking a highly qualified and motivated individual to serve as the Statistical Programmer Specialist 2 in the Board's Central Office in Nashville. This Executive Appointment position is a pay grade BPP 030 with a monthly pay range of \$3,173 to \$5,077, annual salary of \$38,076 to \$60,924. The starting salary for the appointee will be dependent upon the individual's education and experience.

The Board of Parole is an independent agency of the State of Tennessee. It is composed of seven members who are appointed by the Governor. By statute, the Board has the authority to parole eligible offenders who have served a certain percentage of their sentences. It also has the authority to revoke parole privileges if offenders do not comply with supervision rules and standards set forth for them upon their release. Additionally, the Board considers requests for executive clemency and makes recommendations on those requests to the Governor.

The Statistical Programmer Specialist 2 is responsible for performing specialized statistical analyses, using both point-in-time and longitudinal approaches to produce descriptive performance and outcome measures for the Board. The selected candidate will be expected to determine appropriate data collection methods, write queries or statistical programs to extract data, format results, and present outcomes, including creation of graphic illustrations and reports. This position must make decisions on the validity of data and methodology used to analyze data. Additionally, the statistical programmer specialist will monitor data compilations for quality of results and compliance with agency requirements. The position is responsible for developing data table relationships to link variables in different data sets and interpreting the data to identify trends in the results. Data may be requested from Board Members, agency staff, external agencies, the media and the public.

The ideal candidate will have a bachelor's degree with coursework in statistics and/or computer science and at least one year of full time, professional experience in statistical programming or database administration. Graduate coursework in statistics or computer science may substitute for one year of experience. Advanced knowledge of and experience with SPSS, Microsoft Access, and Excel is preferred.

All employees of the Board of Parole are expected to be of good moral character. A criminal history records request will be completed for any candidate receiving an offer of employment with the Board.

Pursuant to the State of Tennessee's policy of non-discrimination, the Board of Parole does not discriminate on the basis of race, sex, religion, color, national or ethnic origin, age disability, military service in its policies, or in the admission or access to, or treatment or employment in, its programs, services or activities.

Submit a complete and up to date Resume to the attention of: Randi.Tarpy@tn.gov no later than close of business on **August 19, 2015**. All resumes will be reviewed and screened and interview appointments will be set with selected candidates. No phone calls please.

Applications cannot be submitted to the Department of Human Resources on NEOGOV for Executive Service job postings.